Personal Electrical Appliance Policy



Wells RFC

Personal Electrical Appliances Policy

1. Purpose

The purpose of this policy is to ensure the safety of members, staff, volunteers, and visitors at the Rugby Club by managing the use of personal electrical appliances on club premises. This policy aims to reduce the risk of electrical hazards, fire, and injury.

2. Scope

This policy applies to all members, players, coaches, staff, volunteers, contractors, and visitors who bring or use personal electrical appliances within any Rugby Club facilities, including but not limited to:

- Clubhouse and bar areas
- Changing rooms
- Offices and meeting rooms
- Gym or medical rooms
- Storage areas

3. Definition of Personal Electrical Appliances

Personal electrical appliances include any privately owned, portable electrical equipment brought onto club premises, such as:

- Phone chargers and power banks
- Laptops and tablets
- Hairdryers, straighteners, and grooming equipment
- Heaters, fans, and kettles
- Speakers and other audio equipment

Fixed club-owned equipment is excluded from this definition.

4. General Requirements

4.1 All personal electrical appliances must be:

- In good condition and free from visible damage
- Used in accordance with the manufacturer's instructions
- Suitable for the intended environment (e.g. dry areas only unless specifically designed otherwise)

4.2 Appliances must not:

- Overload electrical sockets or extension leads
- Be left unattended while in use, where this presents a risk
- Be used in areas where they may cause obstruction, trip hazards, or exposure to water

5. Prohibited Appliances

The following personal electrical appliances are not permitted on club premises unless expressly authorised by the Club Committee or Facilities Manager:

- Portable heaters (including fan and oil-filled heaters)
- Cooking appliances (e.g. toasters, hot plates, air fryers)
- Multi-way adaptors without surge protection
- Any appliance that is damaged, modified, or deemed unsafe

6. Testing and Inspection

6.1 The Rugby Club reserves the right to require Portable Appliance Testing (PAT) for any personal electrical appliance used regularly on club premises.

6.2 The Club may inspect or prohibit the use of any appliance that appears unsafe, regardless of testing status.

7. Responsibilities

7.1 Individuals

Individuals bringing personal electrical appliances onto club premises are responsible for:

- Ensuring their appliances are safe to use
- Removing any appliance found to be unsafe or unauthorised
- Reporting any electrical faults, damage, or incidents immediately

7.2 Club Management

The Club Committee or designated officer is responsible for:

- Communicating this policy to members and users
- Monitoring compliance with the policy
- Taking appropriate action where safety concerns arise

8. Incident Reporting

Any electrical incident, near miss, or damage involving personal electrical appliances must be reported as soon as possible to a Club Official and recorded in accordance with the Club's incident reporting procedures.

9. Enforcement

Failure to comply with this policy may result in:

- Immediate removal of the appliance from club premises
- Disciplinary action in line with club rules
- Restriction of access to club facilities

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